Name: Vikas Miyani

SJSU ID: 011410152

Communication as XP value:

Following points are observed during first week.

* All the team members sat together to decide backlog items and added them to Kanban board to manage work visually.
* Task were assigned to team members.
* Project group has been formed on social media to communicate with each other and to share project related information so that everyone has been updated with all the planning and meeting schedules.
* Project team meeting was held for 1 hour on Wednesday to provide inputs on items which were in progress phase.
* Regular views were shared on task and also made comments on waffle board.
* Finished task were moved to done phase by getting feedback from all the team members.

Planning to follow below points in upcoming weeks.

* Regular face to face meeting will be held two times per week as per every team member’s availability and also try to connect with those who won’t be able to attend.
* Everyone will try to focus on backlog items which will be assigned as well as try to share views across the team.
* Regular update will be shared for every day’s task and next day’s work to be done.
* Urgent meeting can be held on google hangout or other video chat application to solve problems.